



THE FOCUSING INSTITUTE

*carrying life and thought forward*

***From the Board of Trustees in consultation with the International Leadership Council  
Announcement of the Formation of a Nominating Committee 2015-16***

December 2015

In July 2014, the transitional Board of The Focusing Institute appointed the current Board and the current International Leadership Council (ILC). Each has six members. In order to set up a rotation, each body was asked to designate two members to end their terms after one year (though they could continue for a new three-year term); two members to end their terms after two years (though they also could continue for a new three-year term); and two members to end their terms after three years (they, too, could continue for a new three-year term). In Spring 2015, it was decided that both the Board of Trustees and the International Leadership Council would delay implementation of this rotation by one year, with all members of both bodies continuing in the 2015-2016 year as though it were their first year. This choice was made because a year was needed for the groups to become oriented to their new roles before creating a process for finding their replacements.

With a goal of helping the Board and International Leadership Council to remain well-functioning and reflective of the Focusing community, the Board of Trustees will form a Nominating Committee, consisting of between 4 and 6 members: one member of the current Board, one member of the current International Leadership Council, the Executive Director, and between 1 and 3 other people who are members in good standing of The Focusing Institute.

**THE TASK OF THE NOMINATING COMMITTEE:**

***By May 1, 2016 to propose nominees for the Board of Directors and the International Leadership Council (ILC) for 3-year terms to replace those who are rotating off those bodies. The exact number of names needed will be determined by the Board in consultation with the ILC. Board and ILC members who have served one term are eligible to be nominated to serve a second term.***

**THE PROCESS AND TIMELINE**

**Between now and February 7:**

A Nominating Committee will be formed. Any member of the Focusing community who would like to suggest names for who should serve on the Nominating Committee, please send them to [board@focusing.org](mailto:board@focusing.org) by January 5, 2016. The Board, in consultation with the ILC, taking note of suggestions from the community, will then determine the individuals forming the Nominating Committee and will specify to the Nominating Committee which current Board and ILC members will be continuing.

**Soon after February 7:**

The names of those chosen to serve on the Nominating Committee will be published and the community given the opportunity to comment confidentially to the Board and ILC.

**Between February 7 and March 15 GATHERING INFORMATION AND NAMES:**

- The Nominating Committee will first seek input from existing members of the Board and ILC to learn what qualifications and qualities are desired in new members.

- The Nominating Committee will receive suggestions from the worldwide Focusing community on whom to nominate. Members of the Nominating Committee should also suggest names for consideration. The Nominating Committee's e-mail address will be nominations@focusing.org. Members of the Focusing community who wish to suggest names to serve on the Board or the International Leadership Council may send suggestions to that address during this phase.
- During this phase, the Nominating Committee should begin to discuss possible nominees and to contact those nominees to see if they are willing to serve, should they be asked to do so.

#### Between March 15 and April 30, 2016 DELIBERATION AND DISCERNMENT

- The Nominating Committee will continue to discern which individuals are best suited to serve.
- The Nominating Committee will contact people it hopes to nominate and ask them if they would be willing and able to serve.
- From among the names of those who are appropriate to serve and willing to serve, the Nominating Committee will deliberate on whom to select.
- This continues until a group of people is selected. The Nominating Committee will nominate more names than are necessary to fill the vacancies.
- Before passing names onto the Board, the Nominating Committee will speak with those who are about to be nominated, to ensure that they understand the responsibilities they will undertake and are willing and able to make the commitment necessary.

By May 1, 2016, the Nominating Committee gives its list of their nominees (for both the Board and the ILC) to the Board of Trustees.

Between May 1 and June 1, 2016, the Board will deliberate on the nominees and seek input as appropriate from the International Leadership Council. Before making any public announcement, the Board will contact nominees to let them know that they have been selected.

Soon after June 1, the Board will announce those who are under consideration. There will be a period of one week for confidential public comment before the final appointments are made. These comments can be sent at that time to the Board at board@focusing.org.

The new members will attend the July board/ILC meeting and will begin their term at the August meeting, and those whose terms are ending (if not re-appointed) will have finished their terms at the July meeting.

*Please note:*

- *In the event of a member of the Board or International Leadership Council resigning mid-year, the Board (with the input of the ILC as appropriate) will have the right to appoint someone to fill that vacancy until there is another nominating cycle.*

- *Except for those members of the committee who are already representatives of the Board and ILC, members of the Nominating Committee are not eligible to be nominated.*